



VISWA BHARATHI UNIVERSITY

Post Box No. 156, Raipur- 492 001 (C.G) 16,
Park Street 3, Choubey Colony, Raipur- 492 001



APPLICATION FORM FOR ADMISSION TO

Course for which admission is sought _____

FOR OFFICE USE ONLY

Serial No. :

Regn. No. :

Date :

Enrolment No. :

D.D. No. :

Name of the Candidate :

Date of Birth :

Age :

Age Proof submitted : Yes /No

ADMITTED / REJECTED :

Please
Affix
Pass Port Size
Colour
Photograph

Candidate Signature

Name of the issuing Bank with Branch :

AMOUNT :

Whether qualified in
eligibility test / Intermediate : YES / NO

ASST. REGISTRAR/AUTHORISED REPRESENTATIVE

INSTRUCTIONS FOR FILLING UP APPLICATION FORM

1. All entries should be in Candidate's own handwriting (in English) in BLOCK LETTERS and the Candidate shall be held personally responsible for incorrect entries made.
2. Application form shall be accompanied. by one set of photo copies of relevant certificates and stamped envelopes. Original Certificates will be returned after verification. Candidates are advised to retain sufficient number of Xerox copies with them.
3. Application form shall be accompanied by proof of age or an affidavit as per proforma given at Appendix 'A' / 'B'.
4. The application forms which are incomplete or which do not have relevant certificates are liable to be rejected.
5. The university reserves the right to cancel the admission of the candidate at any stage, as and when it is found that the admission is against the rules.
6. Admission of the candidate stands cancelled if any of the statements in the application is found incorrect or false.

Please read Instructions carefully before filling in



1. FULL NAME OF THE APPLICANT (in block letters)	
2. Father's Name, Occupation and monthly income	
3. Mother's Name and occupation	
4. Address for Correspondence with Pin code Telephone No.	
5. Permanent Address	
6. Date of Birth	
7. Medium of Instruction to pursue Matriculation Course	English / Regional Language
8. (a) Mother Tongue (b) Nationality	
9. Married or Unmarried (if married, Name of the Spouse)	
10. Are you a son/daughter of Ex-Serviceman (If yes, Certificate must be submitted)	
11. State whether you belong to Scheduled Caste / Tribe or Backward class (If yes, Certificate must be submitted)	S.C./ S.T. B.C. A Sub Caste YES / NO
12. Marks of Identification	1) 2)
13. Previous Qualification (if any) certificate to be enclosed Intermediate/Eligibility test	
14. Other Particulars, if any	
15. Subjects offered	
a) Languages :	a)
b) Compulsory :	b)
c) Optional :	c)

Date :

Signature of the Student

ENCLOSURES:

1. Requisite fee in the form of DD in favour of Viswa Bharathi University, Raipur, payable at Raipur. Issued by any nationalized or Scheduled Bank.
2. Proof of date of birth (Original) or self declaration (Affidavit) (Original).
3. Mark sheet of qualifying examination (Xerox).
4. Conduct Certificate, if applicable (Xerox).
5. Transfer Certificate if applicable (Xerox).
6. Other Certificates if any (Xerox) (Like SC/ST/BC/Ex. Service men, as applicable)

Note : Original certificates are to be submitted with respect of serial No s 3, 4, 5 and 6 as applicable at the time of admission.

INFORMATION, ACADEMIC NORMS AND RULES OF CONDUCT

1. Viswa Bharathi University has been established in accordance with the Act No. 2 of 2002 of Chhattisgarh Legislative Assembly as State University notified vide No. F-73-57/2003/HE/38 dt. 26-5-2003 and published in the state gazette.
2. 75% attendance in Personnel Contract Program (i.e. contact classes) is compulsory. The student who attends less than 75% of classes will not be permitted to appear for the examination.
3. Every student should abide by and respect the declaration which he/she signs at the time of Admission.
4. Fee (paid in full or part) will not be refunded, whether a student attends contract program organised by the university or the Authorised centre or not, and the fee once paid will not be refunded under any circumstances.
5. Every student shall invariably carry the University/Authorised centre identity card while attending contact classes and produce it on demand.
6. There shall be no students union activity in the University/Authorised centre. Any student found involving in any union activity will be expelled from the University/Authorised centre.
7. No notice or any information shall be displayed by students on the notice board on the University/ Authorised centre premises. Students should refrain from writing on the walls of the University/Authorised centre or scribbling on any notice displayed on the Notice Board. They should co-operate in keeping the Authorised centre neat and clean.
8. Students who wilfully or otherwise damage University/Authorised centre property will be severely dealt with.
9. Smoking on the University /Authorised centre premises is strictly prohibited.
10. Students are not allowed to organise any meeting in the University/Authorised centre or to collect money on behalf of the university/Authorised centre.
11. Any student who is persistently, insubordinate and mischievous, or wilfully violates the rules of the University/ Authorised centre or is guilty of fraud or malpractice in connection with examination or who in the opinion of the competent authority of the University/Contract Program Officer is likely to have unwholesome influence on his fellow students will. be liable for suspension or dismissal from the University/ Authorised centre which will be decided according' to the seriousness of the offence.
12. With regard to any dispute arising with Viswa Bharathi University, Raipur in all matters including admission, returning of Original Certificates, sending of lessons, Personal Contract Program, examinations, remittance of fees, etc., only the Courts and Tribunals having jurisdiction over Raipur (C.G.) and not over any other place, shall have jurisdiction for the purpose of filing suit or preferring complaint under the Consumer protection Act or any other law for the time being in force or taking any legal proceeding against the Registrar or any official including Director of Distance Education and the controller of examinations of Viswa Bharathi University, Raipur.



DECLARATION OF THE CANDIDATE

I have read understood and promise to abide by the above rules mentioned in information, academic norms and rules of conduct (1-12) and orders of the University/authorised centre authorities and officers. I am fully aware that there will be no students union in the University/Authorised centre. Further I undertake to maintain discipline. I also declare that the statements I have made in the application are correct. If I fail to abide by the rules of conduct, the University/ Authorised centre may suspend or dismiss me. I agree that if any declaration is found incorrect my name may be struck off the rolls. I will bring all my required books to the University/Authorised centre. If I miss three consecutive Class tests, I will have no objection to be removed from the University/Authorised centre. I will abide by the directions of my teachers and fulfill all the assignments as and when given. The declaration signed by my parent/ guardian is binding on me.

I declare that I have not been debarred from joining any educational institute or rusticated from the institution/ university/board last attended.

I have not suppressed any information. I fully understand that my admission will stand cancelled in case any information given by me is found to be false at any stage.

I further undertake to put- in 75% attendance in each- subject (with 10% condonation) failing which I realise that I will not be permitted to sit for the examination and also I will not ask for refund of fee from the university.

I understand and agree that with regard to any dispute arising with Viswa Bharathi University, Raipur in all matters including admission, returning of Original Certificates, sending of lessons, Personal Contract Program, examinations, remittance of fees, etc., only the Courts and Tribunals having jurisdiction over Raipur (C.G.) and not over any other place, shall have jurisdiction for the purpose of filing suit or preferring complaint under the Consumer protection Act or any other law for the time being in force or taking any legal proceeding against the Registrar or any official including Director of Distance Education and the controller of examinations of Viswa Bharathi University, Raipur.

Date :

Signature of the Candidate

DECLARATION BY THE PARENTS

I hereby agree for the admission of my son/daughter/ward to the Secondary Certificate Course/ Matriculation of the Viswa Bharathi University, Raipur/authorised centre. I shall be responsible for his/her good conduct and behaviour during the period he/she remains on rolls of the University/ Authorised centre. I am fully aware that there will be no students union in the -University/Authorised centre and if my ward/child takes part in any such activity he/she may be expelled. If my ward fails to put in 75% attendance, he/she may be removed from the rolls without any notice. If my ward fails to abide by the rules of conduct framed by the University/Authorised centre, the ward will be liable for suspension or dismissal from the University/Authorised centre. I shall visit the University/Authorised centre periodically and ascertain the academic progress of my ward from the University/Authorised centre authorities whenever called for. The declaration made by my ward / son / daughter is correct to the best of my knowledge and if any wrong statement is given his/her name may be struck off the rolls. I will direct my ward to take all required books to the University/Authorised centre. If he/ she misses three class tests, I/he/she will have no objection to his/her removal from the University/ Authorised centre. I am aware that weekly class tests are mandatory. I will direct him/her to abide by the instructions of his/her teachers / Head of -the institution and fulfill all the assignments as given.

I shall be responsible for the payment of all his/her fees and dues, and for his/her good conduct and behaviour during the period of his/her University/Authorised centre career. I will not ask for refund of fee even if my son / daughter is not allowed for writing the examination due to shortage of attendance.

I understand and agree that with regard to any dispute arising Viswa Bhrathi University, Raipur in all matters including admission, returning of Original Certificates, sending of lessons, Personal Contract Program, examinations, remittance of fees, etc., only the Courts and Tribunals having jurisdiction over Raipur (C.G.) and not over any other place, shall have jurisdiction for the purpose of filing suit or preferring complaint under the Consumer protection Act or any other law for the time being in force or taking any legal proceeding against the Registrar or any official including Director of Distance Education and the controller of examinations of Viswa Bharathi University, Raipur.

Date :

Signature of the Parent / Guardian.